



**DON'T FORGET!**  
 You can register online: [jobs.westmiworks.org/calendar](http://jobs.westmiworks.org/calendar)

**MONTCALM COUNTY**  
**JULY 2018**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>2</b></p> <p>Resume Makeover 2-3:30pm</p>	<p><b>3</b></p> <p>Resume Lab 10am-12pm</p>	<p><b>4</b></p> <p><b>OFFICE CLOSED FOR THE HOLIDAY</b></p>	<p><b>5</b></p> <p>Computer Literacy 1-3pm</p>	<p><b>6</b></p> <p>Work Place Excellence: Communication-ability 9-10:30am</p>
<p><b>9</b></p> <p>Work Place Excellence: Dependability 11am-12:30pm</p> <p>Resume Makeover 1:30-3pm</p>	<p><b>10</b></p> <p>Resume Lab 10am-12pm</p> <p>MSU Money Management (Part 1 of 2) 12-3pm</p>	<p><b>11</b></p>	<p><b>12</b></p> <p>Computer Literacy 9-11am</p> <p>Work Place Excellence: Presentability 11am-12:30pm</p> <p>Introduction to Interviewing 2-4pm</p>	<p><b>13</b></p> <p>Temporary Employment 10am</p>
<p><b>16</b></p>	<p><b>17</b></p> <p>Resume Lab 10am-12pm</p>	<p><b>18</b></p>	<p><b>19</b></p> <p>Computer Literacy 1-3pm</p> <p>Cover Letter Writing 10am</p>	<p><b>20</b></p> <p>Work Place Excellence: Respectability 10-11:30am</p>
<p><b>23</b></p> <p>Work Place Excellence: Workability 11am-12:30pm</p> <p>Resume Makeover 2-3:30pm</p>	<p><b>24</b></p> <p>Resume Lab 10am-12pm</p> <p>MSU Money Management (Part 1 of 2) 12-3pm</p>	<p><b>25</b></p>	<p><b>26</b></p> <p>Introduction to Interviewing 9-11am</p> <p>Computer Literacy 9-11am</p> <p>Introduction to Health Care 1-2:30pm</p>	<p><b>27</b></p>
<p><b>30</b></p> <p>Cover Letter Writing 11am</p> <p>Resume Makeover 2-3:30pm</p>	<p><b>31</b></p> <p>Resume Lab 10am-12pm</p>			<p><i>westmiworks.org</i></p>

West Michigan Works! in **Montcalm County** is located at: 114 S Greenville West Dr, Greenville, MI 48838